

# Request for Quotation (BI-6300037136)

For

**Re- Certification of ISO 9001: 2015 QMS for a period of three years.**

**At BEML Limited, Hydraulic & Power line (H&P) Division KGF Complex.**

Contact Information:-

<b>A. Buyer (BEML LIMITED)</b>	
Name & Designation	<b>For Technical</b> Ganapati Bhat Koti Dy. General Manager- Quality 08153-279498  <b>For Commercial</b> Niranjan PV Assistant General Manager- Materials 08153-279307/08
Address	BEML Ltd Non Project Purchase Group(EMNP) EM Division KGF Complex-563115.
Email ID	<a href="mailto:emnkgf@beml.co.in">emnkgf@beml.co.in</a> , <a href="mailto:qh@beml.co.in">qh@beml.co.in</a>
Telephone	08153-279308
<b>B. Documentation &amp; Training - Helpline (BEML SRM)</b>	
Name & Designation	Mr. Krishna Mohan AGM Event Coordinator
Address	BEML Limited "BEML SOUDHA" Room No:106, BEML SRM Implementation Cell, 23/1, 4TH Main S R Nagar Bangalore– 560 027 Karnataka
Email ID	<a href="mailto:admin.srm@beml.co.in">admin.srm@beml.co.in</a>
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**Note: Please note that your bid should be submitted in our SRM e-Procurement system only. You should be having a valid Class III Digital Signature Certificate in Organization (Encrypted version) issued by Authorized Certifying Authority to submit your bid in our SRM e-Procurement system.**

**NIT (NOTICE INVITING TENDER)****(BI-6300037136)**

**SUB :** Quotations in e-mode through SRM Portal are invited in Two Bid System (Technical Bid and Commercial Bid) for **"RE CERTIFICATION OF ISO 9001:2015 QMS AUDIT"** for a period of three years at H&P Division, BEML Ltd KGF Complex.

**A. TECHNICAL BID**

**(To be filled/ complied & uploaded in Collaboration folder in SRM platform)**

**NOTE: -The firm should agree for all the below scope of work, terms & conditions for technical qualification of bids, otherwise bids will be technically rejected.**

**A. TECHNICAL SPECIFICATIONS**

Description: Re - Certification of ISO 9001:2015 (QMS) at H&P Division BEML Limited, KGF Complex.

**DESIGN, MANUFACTURE AND SERVICING OF TRANSMISSIONS, AXLES, FINAL DRIVES, POWER TAKE OFF, HYDRAULIC PUMPS, CYLINDERS, SUSPENSIONS, CONTROL VALVES , ACCUMULATORS SWIVEL JOINT, HYDRAULIC TANK ASSEMBLY, HYDRAULIC PNEUMATIC SUSPENSIONS, TRAVERSE & ELEVATION SYSTEM FOR CONSTRUCTION, EARTH MOVING/MINING EQUIPMENT'S, RAILWAYS, MACHINE TOOLS & MANUFACTURE OF PARTS AND ASSEMBLIES FOR DEFENCE AGGREGATES LIKE BMP,TATRA & T72 TRANSMISSIONS & AHSU SUSPENSIONS.**

SI No	Description	complied	Not complied	Remarks if any
1	The certification agency should be an internationally accredited body for various Management Systems including Quality Management System (QMS).			
2	The certification body shall have NABCB/ UKAS accreditation. The proof of accreditation is required to be enclosed.			
3	The Certification body should follow the latest version of ISO / IEC 17021 for conformity assessment.			

4	The Certification body should have audited and certified reputed and Public sector / Private sector industries preferably in the field of manufacturing industry etc., Please enclose contract or work orders indicating the details of assignment, client, value of assignment, date and year of award.			
5	The Certification Body should have the requisite infrastructure facilities and sizable team of auditors on their permanent rolls having minimum 10 years of auditing experience and associated with larger organizations.			
6	Detailed resume of the Team Leader and Team Members indicating the details of qualifications and professional experience. Certificate of lead assessor course undergone by the Team Leader and Team Member(s).			
7	The Certification Body shall also guarantee the availability of sufficient Lead Auditors, Auditors and resources to undertake the audits at BEML Ltd KGF without any delay.			
8	The certification body should have office at Bangalore			
9	The Certification Body shall maintain full confidentiality with respect to the Product / Material, Drawings, Documents, Records, and Standards referred/handled during the audit period.			
10	Agencies should submit complete			

	profile along with copies of PAN No, Company Registration Certificate No., and GST no.			
11	A Presentation to be made by the Certification Body if required to BEML Management.			
12	Firm should issue of UKAS and NABCB Accredited certificate of approval with BEML Ltd Logo.			
13	Firm should issue additional of certificates of approval if required			
14	Indicate the number of man days for re-certification audit, surveillance audit and the audit frequency for both.			

## **B. SCOPE OF WORK:**

<b>SI No</b>	<b>Description</b>	<b>Noted</b>	<b>Not Noted</b>	<b>Remarks if any</b>
1	Re-certification Audit of BEML H&P Division KGF complex for QMS (ISO 9001:2015)			
2	Registration and issuance of certificate with NABCB & UKAS accreditation with BEML Logo for QMS (ISO 9001-2015)			
3.	First Routine surveillance audit			
4	Second Routine surveillance audit.			
5	Surveillance audit are to be carried out to verify the continual improvement of the Standards			

	implemented.			
6	<b>Re-certification audit &amp; Surveillance audit delivery schedule as mentioned below (Tentative):</b> <ul style="list-style-type: none"> <li>a) Re-certification Audit of BEML H&amp;P Division KGF complex for QMS (ISO 9001:2015)-May 2022</li> <li>b) First Routine surveillance audit-May 2023</li> <li>c) Second Routine surveillance audit.-May 2024</li> </ul> <p>The schedule indicated above is tentative only; however it may vary depending upon requirement.</p>			

**Note:**

The Bidder should fill all the required particulars in the blank space provided in the above table and submit the filled annexure-A in the SRM portal along with bid.

All entries in the above table should be in English Language either typed (or) hand written legibly in black or blue ink only. Over-writings are not permitted. All cancellations and insertions shall be duly signed / attested by the authorized person.

**Date:**

**Authorised signatory  
With seal**

## B. COMMERCIAL BID AND TERMS AND CONDITIONS

Commercial Bid Format Signed & Sealed copy of Annexure-B to be uploaded in the 'C' folder. Rates to be uploaded in e-bidding in the "Price conditions" only. The format given below is only for reference purpose. i.e., Rate is to be uploaded in e-bidding in the "Price Conditions" only.

1. The Bid shall be submitted in two-bid system through e-mode only in the BEML SRM as detailed below:

- a. Technical Bid: Please ensure that the Technical Bid documents uploaded do not contain any price details.
- b. Price Bid: Price Bid details and relevant terms are to be entered in commercial bid only.

### **BOQ:**

SL No	Material No/ Material Description	Qty	UOM	Rate to be quoted in commercial bid
1	Re Certification of ISO 9001:2015 Audit (May 2022)	1	AU	
2	Fees for Registration & issuance of Certification	1	AU	
3	Fees For Surveillance Audit 1 (May 2023)	1	AU	
4	Fees For Surveillance Audit 2 (May 2024)	1	AU	

### NOTE:

01. **Payment Terms:** Payment will be made on 60th day after completion of each activities & submission of invoice duly certified by user department.
02. TDS will be deducted at applicable rate.
03. Price is firm till completion of the order and no escalation shall be entertained under any circumstances.
04. Please note that, transportation and accommodation of Auditors is to Vendor scope.
05. All the Price bid details have to be submitted through E-mode (Electronic mode) in SRM portal only and please quote the price details against the respective item.
06. Bidder has to forward their quote in detail like Basic Price, Applicable taxes (separately) in the SRM Portal only. Kindly specify the applicable taxes clearly in your quotation.
07. Firms to quote for all the items in the Bid Invitation. Bids of those firms who have quoted for all the items in the Bid Invitation will only be considered for technical evaluation.

08. L1 will be considered based on Total tender value and **ORDER WILL BE PLACED ON SINGLE SOURCE.**
09. Both Technical Bid and Commercial Bid are to be submitted through E-mode (Electronic mode) in SRM portal only before the Closing Date/Time. The technical bids of the firm who meet the pre-qualification criteria will only be considered for opening commercial bids. After evaluating the Technical bid, the Commercial bids of technically qualified firms only will be opened.
10. Commercial bid should consist the following;
- a. The firms are requested to offer their best price. (The Unit Price should be inclusive of Travel expenses, Boarding and Loading charges up to H&P Division, BEML LTD KGF)
  - b. Validity of quotation: Quotes must be valid for minimum of 60 days from the bid closing date.
11. Any Corrigendum to this bid invitation will be notified only on BEML Web site.
12. Applicable GST percentage along with SAC code should be indicated separately.
13. MICRO & SMALL enterprise bidders to indicate UDYOG AADHAR memorandum number (UAM) and declaration of UAM on their bid.
14. LD and RISK purchase clause are applicable.
15. In note and attachments, firm can write their technical details and other terms & conditions.
16. Firm has to quote only for the item as per the tender specifications.
17. In case of non-performance, BEML will have an option for procurement action from other sources at your risk and cost including levy of liquidated damages.

**Date:**

**Authorised signatory  
With seal**

**C. NIT ACCEPTANCE LETTER**

To: AGM  
Purchase – Non Project  
EM Division,  
BEML Ltd, KGF-563115

**Sub: RE CERTIFICATION OF ISO 9001:2015 QMS AUDIT FOR A PERIOD OF THREE YEARS AT H&P DIVISION, BEML LTD KGF COMPLEX.**

**Ref : SRM Bid invitation No : 6300037136**

I hereby confirm that I have gone through the complete Tender document / Corrigendum (all corrigendum/s with sign and seal uploaded) published in BEML Website / SRM Platform with reference to the subject tender.

I agree to abide by all Terms and Conditions indicated in the Tender document / Corrigendum.

**Date:**

**Authorised signatory  
With seal**

Note:

1. The above letter along with the entire corrigendum published need to be signed with seal and uploaded in Technical bid section on SRM Platform.
2. You are requested to attach the soft copy of the Tender document along with your other documents as per qualification criteria.

**G. GST Terms & Conditions**

1. The Supplier is required to comply with all the applicable provisions of the GST Laws/Rules/Notifications/Circulars and to furnish required documents/details within the prescribed time limit to enable BEML to claim the benefits of GST Input Tax Credit or any other benefit.
2. The Supplier is required to furnish proper Invoice/Supplementary Invoice/Debit Note/Credit Note in the form and manner prescribed under GST Laws/Rules/Notifications/Circulars containing all the particulars mentioned there in and within the prescribed time limit as per prevailing GST Laws/Rules/Notifications/Circulars. In case of non-compliance by the Supplier, BEML shall not make any payment towards GST against such invoice until it is complied with within the timeline prescribed under GST Laws/Rules/Notifications/Circulars, and also subject to BEML being in a position to avail GST Input Tax Credit as per applicable GST Laws/Rules/Notifications/Circulars.
3. In case of discrepancy in the data uploaded by the Supplier in the GSTN portal or in case of any shortages or rejection in the supply, BEML will notify the Supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue Credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the supplies, within the prescribed time limit to enable BEML to avail GST Input Tax Credit.
4. In case, the availment of GST Input Tax Credit by BEML is delayed for any reason other than those attributable to BEML, interest at applicable rate as prescribed under GST Laws/Rules/Notifications/Circulars for such delays shall be recovered from the Supplier.
5. In case Supplier delays declaring such invoice in his GST Return and GST Input Tax Credit availed by BEML is denied or reversed subsequently as per GST Laws/Rules/Notifications/Circulars, GST amount paid by BEML towards such reversal as per GST Laws/Rules/Notifications/Circulars shall be recoverable from Supplier along with applicable interest.
6. If BEML has not paid/short paid to the Supplier for any invoices within the time limit prescribed under GST Laws/Rules/Notifications/Circulars due to non-compliance of GST Laws/Rules/Notifications/Circulars by Supplier or any other reason attributable to Supplier and leads to any GST Input Tax Credit reversal by BEML, any losses/expenses/cost/penalty, etc incurred by BEML shall be recoverable from the Supplier.
7. Wherever applicable, BEML will have the right to deduct "Tax Deducted at Source" at the rate prescribed under the GST Laws/Rules/Notifications/Circulars and to remit the same to the Government.
8. In case of supplies made under Reverse Charge Mechanism, the Supplier needs to comply with the provisions under the GST Laws/Rules/Notifications/Circulars in terms of supply of Goods/Services and raising of invoice, so as to enable BEML to remit applicable GST to Govt., within the prescribed time limit and avail GST Input Tax Credit on the same. If the Supplier fails to comply with the above and as a result if BEML incurs any losses/expenses/cost/penalty, BEML shall be entitled to recover the same from the Supplier. Further the Supplier has to mention that "the liability of payment of GST amounting to Rs ..... is on the Recipient of Service" in the invoice raised on BEML.
9. The Supplier is required to comply with the E-Way Bill Provisions under GST Laws/Rules/Notifications/Circulars. If the Supplier fails to comply with the said provisions and as a result if BEML incurs any losses/expenses/cost/penalty, BEML shall be entitled to recover the same from the Supplier.

10. In case of materials/goods issued to Supplier for Job Work, the Job Work Supplier is required to return the goods within the time limit prescribed in the Purchase Order. If the Job Work Supplier fails to return the goods as above, BEML will be entitled to raise a GST Supply Invoice on the Job Worker Supplier with applicable interest as per the provisions of GST Laws/Rules/Notifications/Circulars. In such cases, BEML will be entitled to recover all such GST/interest on GST /losses/expenses/cost/penalty, etc. incurred by BEML along with interest from the Job Work Supplier. Further in such cases where the GST invoice has been raised by BEML, on return of such goods after the prescribed time limit, the Job Work Supplier needs to return the same under GST invoice.

11. GST portion of the invoice shall be released only upon the Supplier declaring such invoice in his GST Return and payment of GST thereof to appropriate government and satisfying all the conditions mentioned above. However, in case the Supplier wishes to obtain the payment of GST portion also along with the payment of the base value of the invoice, Supplier has the option to submit Bank Guarantee of an amount equivalent to the GST portion of the invoice plus 3 months' interest at prevailing rate of interest under GST Laws/Rules/Notifications/Circulars as applicable in case of reversal of GST Input Tax Credit. Such Bank Guarantee shall be valid till 30th September of the next financial year or filing of GST Annual Return by Supplier/Vendor (for which such invoice pertains to), whichever is earlier. BEML will release Bank Guarantee only when the Supplier declaring such invoice in his GST Return and remittance of GST thereon to the Govt. In case the Supplier fails to fulfil the required conditions resulting in BEML not been able to avail GST Input Tax Credit Bank Guarantee shall be cashed and such GST amount along with interest and any other cost/loss incurred by BEML shall be recoverable from Supplier.

12. The Supplier have the option to give one Bank Guarantee of appropriate value after considering his estimated value of GST involved in invoices raised on BEML instead of Bank Guarantee for each Contract/Invoice. In case of payment through LC, suitable provisions/clause will be inserted while opening LC to ensure compliances of above conditions. However, if at any point of time value of such Bank Guarantee falls short of GST plus interest thereof, Supplier will have to either furnish Bank Guarantee for Differential value or such shortfall value of Bank Guarantee vis-à-vis GST plus interest thereof shall be withheld till Suppliers fulfils its obligations specified under above clauses.

13. BEML will be entitled to recover all losses/expenses/cost/penalty, etc. incurred by BEML along with applicable interest from the Supplier due to reasons other than those attributable to BEML.

14. If the Supplier is a Composition/Unregistered Dealer, the Supplier needs to comply with the provisions under the GST Laws/Rules/Notifications/Circulars in terms of supply of Goods/Service and raising of invoice. In case, the Supplier fails to comply with the above and as a result if BEML incurs any losses/expenses/cost/penalty, BEML shall be entitled to recover the same from the Supplier along with applicable interest.

**Date:**

**Authorised signatory  
With seal**